

POSITION CLASSIFICATION PLAN

Class Title	Number of Positions	Minimum	Maximum	Exempt Status
TOWN MANAGER'S OFFICE				
Town Manager	1	n/a	n/a	E
Town Clerk/Assistant Town Manager	1	93,601	140,400	A
Administrative Assistant	1	45,024	67,534	
	3			
ADMINISTRATIVE SERVICES				
Human Resources Director	1	103,196	154,795	A
	1			
FINANCE				
Finance Officer	1	113,773	170,660	P
Accounting Technician	2	49,637	74,456	
	3			
ECONOMIC AND PHYSICAL DEVELOPMENT				
Planning & Zoning Director	1	113,773	170,660	P
Planning Technician	2	47,274	70,911	
Code Enforcement Officer	1	57,463	82,089	
	4			
TRANSPORTATION				
Town Engineer	1	113,773	170,660	P
Associate Engineer	1	80,856	121,283	P
Storm Water Compliance Manager	1	63,352	95,028	
Facilities Maintenance Custodian	1	42,879	64,319	
	4			
PUBLIC WORKS				
Public Works Supervisor	1	63,352	95,028	
Public Works Technician	2	45,024	67,534	
	3			
CULTURAL AND RECREATIONAL PROGRAMS				
Parks and Recreation Director	1	98,282	147,424	P
Special Events Coordinator	1	57,463	86,193	
Parks Admin Assistant	1	45,024	67,534	

Effective 07-01-2026

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Parks Maintenance Supervisor	1	60,336	90,503	
Park Maintenance Technician	1	42,879	64,319	
	5			
POLICE				
Chief of Police	1	132,801	199,202	E
Assistant Police Chief	1	114,719	172,079	A
Police Lieutenant	3	85,605	128,408	A
Police Sergeant	5	73,749	110,923	
Police Corporal	4	63,880	95,819	
Police Detective	3	63,880	95,819	
Patrol Officer	11	60,838	91,257	
Community Resource Officer	1	60,838	91,257	
Police Cadet	0	52,554	78,830	
Police Administrative Services Manager	1	57,463	86,193	
Police Records Supervisor	1	45,024	67,534	
	31			
TOTAL NUMBER OF POSITIONS	54			

A pay range delineates the minimum and maximum pay for each staff position.

In determining an employee's starting salary their skills, experience and capacity for continued growth must be key determinants.

The COLA is based on the percentage increase of the Consumer Price Index (CIP) for the previous twelve (12) months.

If there is an increase in the CIP, the COLA percentage increase will apply equally to all employee salaries and be effective on the first day of the fiscal year.

Funding for merit increases at 2% per department is included in the budget.

Exempt Status is classified as E-Executive, A-Administrative, P-Professional, and C-Computer according to the Fair Labor Standards Act regulations.